



Georgetown City Council Meeting Minutes for December 4, 2023

The Georgetown City Council met in regular session at the hour of 7:00 p.m. in the Council Chamber, City Hall, on the above written day.

Invocation delivered by Alderman Gordon
Pledge of Allegiance was recited.

Roll Call:

Present:	Jack Morrison	Alder Ward 1
	Dennis Davidson	Alder Ward 1
	Curt Gordon	Alder Ward 2
	Michelle Brooks	Alder Ward 2
	Tim Waterman	Alder Ward 4
	Nick Krabel	Alder Ward 4
Also Present:	Darin Readnour	Mayor
	Jacqueline Wilson	City Clerk
	Amy Cavanaugh	Treasurer
Absent:	Mike Scott	Alder Ward 3
	Randy Scott	Alder Ward 3

The Mayor declared a quorum was present.

Public Comments:

- Charles Stahl addressed the council and gave his resume. He is interested in taking over from Dave Biggerstaff when he retires at the end of the year. He will be doing code enforcement for Bismarck and Tilton as well. He is willing to continue as Mr. Biggerstaff has, or can do like Tilton, where he only does cases they give him.
- Charles Lambert & John Butler were also present to discuss the draining issue at the Northwest end of town. Mr. Butler was able to obtain a permit from CSX railroad for \$1500 to complete a new culvert. The new culvert has been installed. So far, we have not had any big rains that would cause flooding, but this could happen at any time. Mr. Lambert & Mr. Butler would like to work with the city to help solve the problem. Mr. Lambert stated they found a tile that is close to 100 years old. They have no knowledge of where the tile goes. If possible, he would like to work with Rusty and run the sewer camera to see if they can find out where the tile goes, or if it is any good. Mr. Lambert would like to see a new tile installed 10-12 inches to get the drainage issue corrected.

1. Approval of Minutes.

- a) Approve Regular Council Meeting Minutes dated November 20, 2023.
Action Taken: **Approved** as presented.
Motion / Second: Alder R. Waterman / Alder Krabel,
Motion passed 6 – 0.
- b) Approve Business District Committee Meeting Minutes dated November 29, 2023.
Action Taken: **Approved** as presented.
Motion / Second: Alder Morrison / Alder Waterman,
Motion passed 5-0, with Alder Gordon abstaining.

2. Payment of Bills.

Action Taken: **Authorized payment** of bills as presented in List 846. There were payments to 31 vendors for a total of \$170,475.97.

Action Taken: **Approved** as presented.

Motion / Second: Alder Brooks / Alder Krabel,

Motion passed unanimously 6 – 0.

3. **Clerk's Report:** Besides preparing the agendas, minutes, meeting packets and typing Streets & Alley reports, the clerk answered e-mails and phone calls, and entered data from surveys received. Demo permits were issued for First Church of Christ for part of the Gocken Building at 401 N. Main St, and Ashley Johnson at 421 E. West St. Action Taken: **Approved** as presented.

Motion / Second: Alder Waterman / Alder Krabel,

Motion passed unanimously 6 – 0.

4. **Streets & Alleys Report:** Did Work Orders and J.U.L.I.E.'s, worked on Bad Meter list, shut off list, and read meters, fixed patch in road at 411 Stone St from sewer work – 4 yards of concrete, finished up sewer on E. 13th St, put Santa House out and decorated, mowed war memorials, & decorated truck for Christmas parade. **Equipment:** worked on all city generators, washed 1 tone dump truck & greased. **Overtime hours:** 6 hours for November 16 - 29, 2023.

Action Taken: **Approved** as presented.

Motion / Second: Alder Waterman / Alder Krabel,

Motion passed unanimously 6 – 0.

5. **Water & Sewer Reports:** **Ed:** daily chores, CSO report, water report, water usage report, sewer report, swept and cleaned lab, created sheets for fecal and lab sheet for Oakwood lab work, calibrated lab equipment, did semi-annual sludge sample and report, repaired two broke heaters using parts from burnt up heaters, installed air relief valve on main water line at BPS to expel air before pumps, and finalizing paperwork for dump bunker and lab work for other towns. **Will:** chores at both sewer and water buildings every day, weekly test and sampling every Thursday/Friday, read test results every following Tuesday/Wednesday, Biweekly lift station reports, deep cleaned Cayuga's water building, decanted digester, cleaned basement, cleaned grit wash station, cleaned rake system in back of headworks building, cleaned glass bowls to all pumps, did fecal test for Homer, worked on studying for water test, deep cleaned rake system in back room of head works building, finished and collected all November's paperwork. **Overtime hours:** 24 hours for November 16 - 29, 2023.

Action Taken: **Approved** as presented,

Motion / Second: Alder Waterman / Alder Krabel,

Motion passed unanimously 6 – 0.

6. **Public Safety Report:** The Police had over 261 calls along with 5 in town and 13 out of town assists.

Action Taken: **Approved** as presented.

Motion / Second: Alder Waterman / Adler Krabel,

Motion passed unanimously 6 – 0.

Old Business:

1. **Consider Grants** – Lisa Cramer and Darla Attutis have written 2 grants for the city. One we did not receive and 1 for \$40,000 we did receive for lead line inventory. They have recently submitted 2 grants for drinking water system infrastructure, one for \$425,000 and one for \$4,223,500. Darla and Lisa are requesting \$1000 for each grant they have written. There is another DCEO grant for public infrastructure Lisa came to see if the council was interested in. If they were to write this grant, they are requesting \$2,500. They are also asking for 5% of the grant amount if the city receives the grant. Normally grants have administrative fees written into the grants, these grants do not. So whatever amount is agreed upon, the city must pay out of pocket. This money will pay Lisa & Daral for submitting the paperwork, expense reports, etc. for the grants. The council will need to discuss how much they want to pay them if they receive the grants.

The lead line survey grant must be spent by April 2024. We can use it for lead line inventory creation and for GIS mapping. Lisa will make sure we use the money before the deadline. Alder Brooks was concerned about where the money would come from. She asked if the grant would be saving us money and if we could use that to pay Lisa & Darla. Alder Morrison stated this would be a long-term investment. Treasurer Cavanaugh is going to talk to Lisa and see if she can negotiate a percentage.

Action Taken: **Approved** Lisa & Darla to write the last 3 grants.

Motion / Second: Alder Morrison / Alder Brooks,

Motion passed unanimously 6 – 0.

- 2. Consider CILBA Support** – Mike Davis is upset that the city only sent \$3,000 in support. He stated either we send them \$10,000 for support or he will have to give the grant to another community. Mike is going to have to hire staff to help him with the paperwork for the grants. He applied for these grants and is giving a portion to the city he expects the city to help support the land bank. Mayor Readnour talked to Mike and told him we would like to start with 2 or 3 houses and see where the budget it. He does not want to go over the budget to require the city to pay out of pocket. Treasurer Cavanaugh mentioned we will need to raise the budget for grants and demos for the next fiscal year.

Action Taken: **Approve** an additional \$7,000 for land bank support.

Motion / Second: Alder Gordon / Alder Brooks,

Passed unanimously 6 – 0.

Committee Briefs:

- Business District Committee Recommendations – The Business district committee would like to create a permit for food trucks to operate in city limits. The permit would be \$250 annually. The committee would like for these to start January 1. For food trucks that do not comply they will get 1 warning, then it will be a \$100 fine per day. The vendors for the week of the fair will be exempt.

Action Taken: **Approved**

Motion / Second: Alder Gordon / Alder Morrison

Motion passed unanimously 6 – 0.

- Business District Committee Recommendations – Latoz Lot – The committee would like to look into listing the Latoz lot with a realtor. The mayor asked for this to be tabled for the time being.

Action Taken: **Tabled**

Motion / Second: Alder Waterman / Alder Krabel

Motion passed unanimously 6-0.

New Business:

- 1. Consider Lab Testing Forms** – The clerk created a form for Ed to use for lab work. This will also be used for billing.
Action Taken: **Approved**
Motion / Second Alder Waterman / Alder Gordon
Motion passed unanimously 6 – 0.
- 2. Consider Waste Pad Fees** – The new waste pad at the sewer plant is complete and will be open soon. Danville is currently charging \$100 per 1000 gallons. Alder Waterman made a motion to charge \$85 per 1000 gallons.
Action Taken: **Approved**
Motion / Second: Alder Waterman / Alder Krabel
Motion passed unanimously 6 – 0.
- 3. Consider Loren Kinney's Contract** – Mr. Kinney will meet with Ed Hitt to learn the system. Mr. Kinney will be a back up if Ed were to have an emergency and not be able to complete the paperwork. We currently have Will Boettner in training for his water and sewer license, but will take a few years to complete.
Action Taken: **Approved**

Motion / Second: Alder Krabel / Alder Waterman

Motion passed unanimously 6 – 0.

Announcements:

- The clerk gave a reminder about the City Christmas luncheon on December 15 at noon at the city garage.

Adjourn Meeting:

Motion / Second: Alder Waterman / Alder Morrison,

Motion passed unanimously 6 – 0.

Meeting adjourned at 8:18 p.m.

I, Jacqueline Wilson, Clerk for the City of Georgetown, do hereby certify that the foregoing is a true and accurate copy of the minutes of the Regular Council Meeting which was held December 4, 2023.

Jacqueline Wilson, City Clerk