

Georgetown City Council Meeting

Minutes for January 16, 2024

The Georgetown City Council met in regular session at the hour of 7:00 p.m. in the Council Chamber, City Hall, on the above written day.

Invocation delivered by Alderman M. Scott
Pledge of Allegiance was recited.

Roll Call:

Present:

| | |
|-----------------|--------------|
| Jack Morrison | Alder Ward 1 |
| Curt Gordon | Alder Ward 2 |
| Michelle Brooks | Alder Ward 2 |
| Randy Scott | Alder Ward 3 |
| Mike Scott | Alder Ward 3 |
| Tim Waterman | Alder Ward 4 |

Also Present: Darin Readnour

Mayor

Amy Cavanaugh

Treasurer

Absent:

Dennis Davidson

Alder Ward 1

Nick Krabel

Alder Ward 4

Jacqueline Wilson

City Clerk

The Mayor declared a quorum was present.

Public Comments:

- No public was present.

1. Approval of Minutes.

a) Approve Regular Council Meeting Minutes dated January 2, 2024.

Action Taken: **Approved** as presented,

Motion / Second: Alder Waterman / Alder Brooks

Motion passed 4 – 0, with Alders Morrison and R. Scott abstaining.

2. Payment of Bills.

Action Taken: **Authorized payment** of bills as presented in List 849. There were payments to 31 vendors for a total of \$66,761.95.

Action Taken: **Approved** as presented,

Motion / Second: Alder Waterman / Alder Morrison,

Motion passed unanimously 6 – 0.

3. Treasurer's Report.

Action Taken: **Approved** as presented,

Motion / Second: Alder Gordon / Alder Brooks,

Motion passed unanimously 6 – 0.

4. Clerk's Report: Besides preparing the agendas, minutes, meeting packets and typing Streets & Alley reports, the clerk answered e-mails and phone calls, and entered data from Lead line surveys received.

The clerk issued a fence permit to Georgetown Ridge Farm School District for a fence at 225 Pine St.

The clerk also collected a lab work payment of \$100.

Action Taken: **Approved** as presented.

Motion / Second: Alder Gordon / Alder Brooks,

Motion passed unanimously 6 – 0.

5. **Streets & Alleys Report:** worked on waste pad, installed new 2 inch meter at Village Pantry, 2 inch water main break on E. West St, 2 inch water main break at intersection of Morgan & Stone, repaired street signs at Route 1 and East 13th, and Route 1 and SW 2nd St., salted roads twice, repaired 2 leaking water meter pits, burned brush pile, put rock out in muddy spots around town, ran sewers in several troubled spots. **Equipment:** washed backhoe & greased, washed trucks and greased dump trucks. **Did work orders, read meters, shut off list, Bad meter list, and J.U.L.I.E.'s.**
Action Taken: **Approved** as presented.
Motion / Second: Alder Gordon / Alder Brooks,
Motion passed unanimously 6 – 0.
6. **Water & Sewer Reports: Ed** – daily chores, CSO report, water report, sewer report, collected monthly samples and sent to lab, installed box by bunker for them to fill out forms, handed out paperwork for boil order, had my fluoride inspection for Indianan Health Department, have an EPA inspection on 01/17/2024 at BPS, gathered all files and documents for said inspection, filled chlorine at BPS, booked technical conference for February 20-22 at Keller Convention Center in Effingham, IL. Took measurements and pics for master meter replacement, worked with Frontier Geospatial, LLC to set up a date to meet with the board. Will has applied to take class C water test in Champaign again, has not at this time got paper back on class date. **Will** – chores at both sewer and water buildings every day, weekly test and sampling every Thursday/Friday, read test results every following Tuesday/Wednesday, Biweekly lift station reports, cleaned all glass bowls, cleaned rake, cleaned grit wash, Oakwood's test, changed all hoses and fittings in Fluoride room in Cayuga, door to door issued boil order on 1/8/24, put up and installed a new box for septic dumping bed paperwork and drop box, door to door released boil order on 1/10/24, read Oakwood's test results, cleaned up some of the clutter in sewer plants lab, called EPA and requested another slip to take test again. **Overtime hours:** 24 hours for December 28, 2023 – January 10, 2024.
Action Taken: **Approved** as presented.
Motion / Second: Alder Gordon / Alder Brooks,
Motion passed unanimously 6 – 0.

Old Business

1. **Consider Grant Writing** – Lisa Cramer and Darla Attutis are requesting 5% for grants up to 2 million, 3% for grants 2-5 million, and 2.5% for any grants over that. Both sewer and water have a line item for grant expense. Treasurer Cavanaugh suggested paying them in quarterly payments for the length of the grant. They will be doing the administrative paperwork for the grant.
Action Taken: **Approved**
Motion / Second: Alder Morrison / Alder M. Scott,
Motion passed unanimously 6 – 0.

Committee Briefs

- The ordinance officer we had approved has accepted a position with the City of Danville. He said he could still work part time but would have issues attending the court dates as they are in the afternoon. He asked if the chief would be able to attend in his place. Mayor Readnour believes it would be better for the city to find someone else.
- Tonya has sent an email to Tim and the Mayor to let them know her plans to retire October 2nd. She believes we should get someone hired to start in June, so they can train with her. The part-time office help also plans to quit at that time and will need to be replaced. The treasurer will need to plan for an additional employee in the budget for the next fiscal year.
- Mayor Readnour had someone come look at the council chambers to start renovations. The street & alley guys will do the demo work. The mayor would like to replace the 3 office doors. One door will be removed and drywalled. We will also be doing new flooring and scraping off the popcorn ceiling.

New Business

1. **Consider Collection at the square Lion's Club** – the Lion's club would like to do a collection at the square on the Saturday of Father's Day weekend. The donations will go towards the splash park.
Action Taken: **Approved**
Motion / Second: Alder Waterman / Alder Brooks,
Motion passed unanimously 6 – 0.
2. **Conxxus Fiber Build – Informational Only** – a new company is planning on bringing fiber optics through town. They will be offering phone and internet services. They plan to be operational by spring.

Announcements

- Darin has compiled a wish list of things he would like to see accomplished as the money is available. The master meter for the pump station has been ordered. They are hoping this will help with the water loss. The Street & Alley guys are continuing to replace meters. At least 500 meters have been installed, with another 200 ordered. Ed is interested in getting GIS mapping. We can use the grant that we received towards this. The company would come in and map the entire town. It would save a lot of money and time in the end, and would help when there is a water main break among other things.

Adjourn Meeting:

Meeting adjourned at 8:04 pm

Action Taken: **Approved**

Motion / Second: Alder Waterman / Alder Gordon,

Motion passed unanimously 6 – 0.

I, Jacqueline Wilson, Clerk for the City of Georgetown, do hereby certify that the foregoing is a true and accurate copy of the minutes of the Regular Council Meeting which was held January 16, 2024.

Jacqueline Wilson, City Clerk